

**1. Instruction for CBSE Candidate** while entering the Aggregate Percentage of SSC in CAP Application form: -

Below given is the Sample Copy of SSC Mark sheet of the CBSE board. In the SSC Mark sheet, CBSE board does not mention the Marks obtained in each subject. But CBSE board gives grade Points Obtained in each subject & CGPA obtained. In the CBSE Mark sheet, marks obtained in each subject is not mentioned also the Aggregate Percentage obtained at SSC has not been mentioned. But in CAP Application form candidate has to enter the Aggregate Percentage obtained in SSC Examination. CET CELL is giving the guide lines about how to calculate the Marks obtained in each subject & Aggregate Percentage obtained in SSC examination of CBSE Candidate on the basis of Grade Point & CGPA.

**Candidate has to upload only the Part of the CBSE Mark sheet shown below along with the Conversion Certificate as a single PDF format in CAP Application form in place of SSC Mark Sheet.**

198419

क्रम संख्या: S.No.SSE/2012 **470553**

केन्द्रीय माध्यमिक शिक्षा बोर्ड, दिल्ली  
Central Board of Secondary Education, Delhi  
माध्यमिक विद्यालय परीक्षा (सत्र : 2010-12)  
SECONDARY SCHOOL EXAMINATION (SESSION : 2010 - 12)

पंजीकरण सं. Registration No. : M/SE/12/07128/00013

प्रेड शीट सह निष्पादन प्रमाण पत्र Grade Sheet cum Certificate of Performance

यह प्रमाणित किया जाता है कि: This is to certify that  
पिता/पिता/संरक्षक का नाम  
Mother's/Father's/Guardian's Name  
जन्म तिथि Date of Birth  
विद्यालय School  
का निष्पादन निम्नानुसार रहा has performed as follows :

अनुक्रमांक Roll No. : **4111716**

07/03/1997 7TH MARCH NINETEEN HUNDRED NINETY SEVEN  
07128-THE PSBB MILLENNIUM SCH ST.THOMAS MOUNT CHENNAI

1 (क)(A) : शैक्षणिक निष्पादन Academic Performance : भाग Part-1 शैक्षिक क्षेत्र Scholastic Areas

विषय कोड तथा नाम Subject Code and Name	कक्षा Class IX				कक्षा Class X			
	Grade	Grade	Overall Grade (FA-SA)		Grade	Grade	Overall Grade (FA-SA)	
	FA	SA	Grade	Grade Point (GP)	FA	SA	Grade	Grade Point (GP)
101 ENGLISH COMM.	B1	B1	B1	08	A2	A1	A2	09
085 HINDI COURSE-B	A2	A2	A2	09	B1	B1	A2*	09
041 MATHEMATICS	A1	C1	A2	09	A1	A1	A1	10
086 SCIENCE	A1	A2	A2	09	A1	A1	A1	10
087 SOCIAL SCIENCE	B2	B1	B1	08	A2	A2	A2	09

कुलित ग्रेड बिन्दु का औसत (सिजीपीए) Cumulative Grade Point Average (CGPA) : 09.4

1 (ख)(B)

कार्य शिक्षा Work Education	कक्षा Class IX		ग्रेड Grade	कक्षा Class X		ग्रेड Grade
	वर्णनात्मक सूचकेय Descriptive Indicators			वर्णनात्मक सूचकेय Descriptive Indicators		
	"Attempts to adhere to timelines, shows involvement and tries to facilitate others."		B+	"Is innovative, gets involved and is ready to assist and guide others. Displays understanding of real life situations."		A
कला शिक्षा Art Education	"Good observation skills. Displays willingness to appreciate art and works of artists."		B+	"Is artistic, has original ideas and is creative. Has the knowledge to understand and appreciate works of art and artists."		A
शारीरिक एवं स्वास्थ्य शिक्षा / खेल कूद Physical and Health Education / Games	"Displays determination and team spirit. Possesses agility and physical fitness. Has good knowledge of different sports with their rules and safety measures."		A	"Understands and appreciates the requisites of good health and physical fitness. Displays good knowledge of rules and safety measures. Is motivated and shows co-ordination skills, agility and balance. Demonstrates team spirit."		A+

2 (ख)(A) जीवन कौशल Life Skills : भाग Part - 2 : सह-शैक्षिक क्षेत्र Co-Scholastic Areas

चिंतन कौशल Thinking Skills	"Is original and innovative in approach. Can identify strengths and use them to arrive at the best decision in a situation. Has the capability to identify a problem and take appropriate decisions."	A	"Has creative and critical thought process and the capability to identify a problem and take appropriate decisions."	A
सामाजिक कौशल Social Skills	"Helps classmates, differently - abled students and is receptive to feedback. Active listener with empathetic attitude."	B	"Is empathetic, exhibits good interpersonal and communication skills."	A
भावनात्मक कौशल Emotional Skills	"Shares feelings with peer group, teachers and parents appropriately. Handles negative emotions and stress well."	B	"Is able to overcome weaknesses, stress and negative emotions. Is helpful and empathetic"	A

2 (ख)(B) अभिव्यक्ति एवं भाव Attitudes and Values

**CBSE Board SSC Passed Candidate has to Prepare the Following Type of Conversion Certificate with Self Attestation along with the Name & Signature of the Parents.**

**CONVERSION CERTIFICATE**

Examination: Secondary School Examination 2019 (Year of the Examination)

Roll No.: -

Name of the Candidate: -

Mother's Name:

Father's Name: -

Name of the School: -

Formula Given on the Mark sheet to calculate Subject Wise Indicative Percentage & Overall Indicative Percentage of Marks: -

- 1) Subject wise Indicative Percentage of marks =  $9.5 \times \text{GP of the Subject}$ .
- 2) Overall Indicative Percentage of Marks =  $9.5 \times \text{CGPA}$

Subject Code	Subject	Grade Points (GP)	Formula to Convert GP into Marks	Marks obtained	Out of Marks
101	English Comm.	9	$9.5 \times 9 = 85.5$	85.5	100
085	Hindi Course-B	9	$9.5 \times 9 = 85.5$	85.5	100
041	Mathematics	10	$9.5 \times 10 = 95$	95	100
086	Science	10	$9.5 \times 10 = 95$	95	100
087	Social Science	9	$9.5 \times 9 = 85.5$	85.5	100
Total Marks				446.5	500
Cumulative Grade Point Average (CGPA) = 9.4					

- 1) Percentage calculation on the basis of Marks obtained =  $446.5 \times 100/500 = 89.3\%$
  - 2) Percentage calculation on the basis of CGPA =  $9.5 \times 9.4 = 89.3\%$
- Percentage Obtained in SSC Examination = 89.3%

Signature of the Parents

(Name of the Parents)

Signature of the Candidate

( Name of the candidate)

## 2. COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS

### INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION


Below given is the Sample Copy of SSC Mark sheet of the **ICSE board**. In the SSC Mark sheet, ICSE board does not mention the Percentage obtained but mentions only Grade. Also it is not mentioned anywhere in the Statement of Marks that the Grade has been Awarded on the Basis of Best five subjects or All Six Subject and or All Seven Subjects, or depending on the choice subjects Selected by the candidate for SSC.

But in CAP Application form candidate has to enter the Aggregate Percentage obtained in SSC Examination. CET CELL is giving the guide lines about how to calculate the Marks obtained in each subject & Aggregate Percentage obtained in SSC examination of ICSE Candidate on the basis of Statement of Marks Provided to them by the board.

**Candidate has to upload the Following Type of Statement of Marks along with the Conversion Certificate given below as a single PDF in place of SSC Mark sheet.**

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI  
INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (CLASS - X) - YEAR 2015

No. TG 20095328 1154104/143

  
**STATEMENT OF MARKS**

Name   
of ST. MARY'S SCHOOL, PUNE  
UNIQUE ID 5979912  
Daughter of  
Smt   
Shri

SUBJECTS	Percentage Marks
External Examination	
ENGLISH	96 NINE SIX
HINDI	92 NINE TWO
HISTORY, CIVICS & GEOGRAPHY (HCS-B, GEO-A)	88 EIGHT EIGHT
MATHEMATICS	92 NINE TWO
SCIENCE (PHY-A, CHE-A, BIO-B)	90 NINE ZERO
ENVIRONMENTAL SCIENCE	86 EIGHT SIX
COMPUTER APPLICATIONS	100 ONE HUNDRED

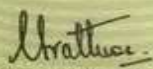
Internal Assessment	Grade
SUPW & COMMUNITY SERVICE	A

Date of birth as certified by the (in words) Fourth December Nineteen Hundred Ninety Nine  
Head of the School at the time of (in figures) 04.12.1999 registration

RESULT - PASS CERTIFICATE AWARDED

Date of Issue - 18.05.2015

Note : 1. The pass mark for each subject is 35%  
2. No divisions are awarded.

  
Chief Executive & Secretary

(See Overleaf)

**ICSE(CISCE) Board SSC Passed** Candidate has to Prepare the Following Type of Conversion Certificate with Self attestation along with the Name & Signature of the Parents

## **CONVERSION CERTIFICATE**

Examination:-

**INDIAN CERTIFICATE OF SECONDARY EDUCATION EXAMINATION (Class- X)**

Passing Year (SSC) ----- (Year of Passing SSC Examination)

No.TG/TD/TA/ : -----

Unique ID: -----

Name of the Candidate: -

Mother's Name:

Father's Name: -

Name of the School: -

Sr. No.	Subject	Marks obtained	Maximum Marks.
1	English	96	100
2	Hindi	92	100
3	History, Civic & Geography	88	100
4	Mathematics	92	100
5	Science	90	100
6	Environmental Science	86	100
7	Computer Applications	100	100
Total Marks		644	700

**Important Note: - Subject mentioned above may vary from candidate to candidate as per their subjects selected for SSC Examination. Candidate should enter all the subjects mentioned on their Statement of Marks & calculate the percentage.**

Aggregate Percentage obtained =  $644 \times 100/700 = 92 \%$

Percentage Obtained in SSC Examination = 92 %

Signature of the Parents

(Name of the Parents)

Signature of the candidate

(Name of the candidate)

### 3. INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION (IGCSE) [CAMBRIDGE INTERNATIONAL EXAMINATIONS].

#### INDIAN CERTIFICATE OF EDUCATION

Below given is the Sample Copy of SSC, **Statement of Results of the IGCSE** board. In the SSC Statement of result, IGCSE board does not mention the Percentage obtained but mentions only Percentage Uniform Marks of each subject. Also it is not mentioned anywhere in the Statement of Result that the Grade or Percentage has been Awarded on the Basis of Best five subjects or All Six Subject and or All Seven Subjects, or depending on the choice subjects Selected by the candidate for SSC.

But in CAP Application form candidate has to enter the Aggregate Percentage obtained in SSC Examination. CET CELL is giving the guide lines about how to calculate the Marks obtained in each subject & Aggregate Percentage obtained in SSC examination of IGCSE Candidate on the basis of Statement of Results Provided to them by the board.

**Candidate has to upload the Following Type of Statement of Result along with the Conversion Certificate given below as a single PDF in place of SSC Mark sheet.**

Statement of Results				
INTERNATIONAL CERTIFICATE OF EDUCATION				
Candidate Name		Date of Birth	Centre / Cand. No.	
		31/12/1996	IN659/ 0024	
Centre Name		Series	To be quoted on all correspondence	
NSS HILL SPRING INTERNATIONAL SCHOOL		June 2013		
ICE	Group	ICE Award Result : Distinction Syllabus Title	Result	Percentage Uniform Mark
IGCSE	1	French	A*(a*)	93 %
IGCSE	1	First Language English	B(b)	75 %
IGCSE	2	History	A*(a*)	90 %
IGCSE	2	Literature (English)	C(c)	65 %
IGCSE	3	Chemistry	A(a)	82 %
IGCSE	3	Physics	B(b)	73 %
IGCSE	4	Cambridge International Mathematics	A(a)	85 %
IGCSE	5	Business Studies	A(a)	86 %
IGCSE	5	Information and Communication Technology	A(a)	85 %

**Explanatory Notes**

This is an International Certificate of Education (ICE) statement of results. Cambridge International Examinations reserves the right to amend the information on this statement. Results will be confirmed by the issue of certificates.

Distinction, Merit or Pass will be awarded to candidates who meet the requirements of ICE. Only individual syllabus results for the final series are reported on this statement of results. Therefore not all of the counting syllabuses used to determine ICE are shown for candidates taking ICE over two series.

International General Certificate of Secondary Education (IGCSE) results are reported on an 8-point scale of grades: A\*(a\*), A(a), B(b), C(c), D(d), E(e), F(f) or G(g), grade A\*(a\*) being the highest and grade G(g) the lowest. UNGRADED indicates a standard below that required for grade G(g).

General Certificate of Education Ordinary Level (GCE O Level) results are reported on a 6-point scale of grades: A\*(a\*), A(a), B(b), C(c), D(d) or E(e), grade A\*(a\*) being the highest and grade E(e) the lowest. UNGRADED indicates a standard below that required for grade E(e).

NO RESULT indicates that a result cannot be issued because of absence for the whole or part of the examination in the syllabus or because of a decision not to issue a result for some other reason.

PENDING indicates that a result cannot be issued at present but will follow in due course.

TO BE ISSUED indicates that the results will be issued in the next series.

In some IGCSE syllabuses Oral/Aural (Speaking & Listening) communication is reported separately on a 5-point numerical scale, grade 1(FIVE) being the highest and grade 5(FIVE) the lowest. Candidates who fail to reach the minimum standard for grade 5(FIVE) will not receive an Oral/Aural (Speaking & Listening) communication endorsement. This endorsement grade for Oral/Aural (Speaking & Listening) communication will be reported on IGCSE certificates provided the overall IGCSE syllabus result is grade G(g) or higher.


For English as a Second Language 0510 the Oral/Aural is compulsory and is reported separately. For English as a Second Language 0511 the Oral/Aural is compulsory but is not reported separately.

For First Language syllabuses and Afrikaans as a Second Language, Speaking & Listening is optional and is reported separately. For First Language English 0522 the Speaking & Listening is compulsory but is not reported separately.

The Percentage Uniform Mark for IGCSE and GCE O Level is provided in addition to the grade for a syllabus. The Percentage Uniform Mark is not the total mark achieved for the syllabus. It is a common scale for all syllabuses to show whether the candidate's performance is close to the top, bottom or middle of the grade. A Percentage Uniform Mark is not provided where the candidate's result is Ungraded, No Result, Pending or To Be Issued.

Only grades A\*(a\*) to G(g) achieved in IGCSE and A\*(a\*) to E(e) in GCE O Level syllabuses will be reported on certificates.

Only Distinction, Merit and Pass achieved in the ICE Award will be reported on certificates.

 **CAMBRIDGE**  
International Examinations

**IGCSE (ICE) board SSC Passed** Candidate has to Prepare the Following Type of Conversion Certificate with Self Attestation along with the Name & Signature of the Parents.

## **CONVERSION CERTIFICATE**

Examination:-

**INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION (IGCSE) CAMBRIDGE INTERNATIONAL EXAMINATIONS (Class- X)**

Passing Year (SSC) ----- (Year of Passing SSC Examination)

Name of the Candidate: -

Date of Birth as mentioned on Statement of results: -

Name of the School/Centre Name: -

Sr. No.	Subject/syllabus Title	Marks obtained	Maximum Marks.
1	French	93	100
2	First Language English	75	100
3	History	90	100
4	Literature(English)	65	100
5	Chemistry	82	100
6	Physics	73	100
7	Cambridge International Mathematics	85	100
8	Business Studies	86	100
9	Information & Communication Technology	85	100
Total Marks		734	900

**Important Note: - Subject mentioned above may vary from candidate to candidate as per their subjects selected for SSC Examination. Candidate should enter all the subjects mentioned on their Statement of Results & calculate the percentage.**

Aggregate Percentage obtained =  $734 \times 100/900 = 81.55 \%$

Percentage Obtained in SSC Examination = 81.55 %

Signature of the Parents

(Name of the Parents)

Signature of the Candidate

(Name of the Candidate)

#### 4. For International Baccalaureate, IB-Diploma (HSC) passed candidate.

International Baccalaureate, IB-Diploma (HSC) Candidate has to Prepare the “GRADES TO MARKS CONVERSION CERTIFICATE” as per the “Percentage Equivalent” mentioned on the “Transcript of Grades for Universities in India” received from concerned University with Self attestation along with the Name & Signature of the Parents. The conversion certificate is given below on the last page.

1) Sample copy of Original IB-Diploma (HSC) Marks sheet is attached below for your reference.



International Baccalaureate®  
Baccalauréat International  
Bachillerato Internacional



The IB Diploma Programme    Le Programme du diplôme    El Programa del Diploma del IB

We certify that - Nous certifions que - Certificamos que

presented by - présenté(s) par l'établissement scolaire dénommé - presentado(s) por el colegio denominado  
Ecole Mondiale world school

has achieved the following results - a obtenu les résultats suivants - ha obtenido los resultados siguientes

Subjects taken at Higher level Matières présentées au niveau supérieur Asignaturas del Nivel Superior	Grades Notes Calificaciones	Subjects taken at standard level Matières présentées au niveau inférieur Asignaturas del Nivel Medio	Grades Notes Calificaciones
M17 ECONOMICS (ENG)	6	M17 ENGLISH A: Literature	6
M17 HISTORY EUROPE (ENG)	7	M17 SPANISH AB	6
M17 MATHEMATICS (ENG)	4	M17 PHYSICS (ENG)	5

Additional requirements:  
Exigences supplémentaires:  
Requisitos adicionales

EXTENDED ESSAY HISTORY (ENG)	C
THEORY OF KNOWLEDGE Points	A 2

All CAS (Creativity-Activity-Service) requirements have been fully satisfied.

Total 36



Dr. Siva Kumari  
Director General - Chennai  
Directrice générale - Chennai  
Directora general - Colombia  
31 July 2017




Diplôme Programme  
Programme du diplôme  
Programa del Diploma

2) International Baccalaureate, IB-Diploma (HSC) passed candidate will have to get the “Transcript of Grades for Universities in India” from the concerned University as given below (For Reference).



**Transcript of grades for universities in India**

**003941**

University of Mumbai  
M G Road  
Fort

Mumbai  
400001  
INDIA

Date of issue: 05/07/17

Course ref:

Candidate name/number:

Date of birth:

School: Ecole Mondiale World School

Examination session: MAY 2017

Subject	Level	Grade	Percentage equivalent
ECONOMICS	HL	6	87%
HISTORY EUROPE	HL	7	96%
MATHEMATICS	HL	4	69%
ENGLISH A: Literature	SL	6	84%
SPANISH AB.	SL	6	83%
PHYSICS	SL	5	75%

Extended essay subject: HISTORY

Extended essay grade: C

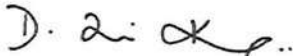
Theory of knowledge grade: A

Combined grade: 2

Total points: 36

Result: Diploma awarded

All CAS (Creativity-Activity-Service) requirements have been fully satisfied.



Director general - Geneva



**International Baccalaureate, IB-Diploma (HSC) passed** candidates will have to upload the Original IB-Diploma Marks sheet along with “Transcript of Grades for Universities in India” and following given “GRADES TO MARKS CONVERSION CERTIFICATE” as a single pdf format in CAP Application form in place of HSC Mark sheet.

**International Baccalaureate, IB-Diploma (HSC) Candidate** has to Prepare the Following Type of “GRADES TO MARKS CONVERSION CERTIFICATE” as per the “Percentage Equivalent” mentioned on the “Transcript of Grades for Universities in India” received from concerned University with Self attestation along with the Name & Signature of the Parents.

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## GRADES TO MARKS CONVERSION CERTIFICATE

Examination: - International Baccalaureate, IB-Diploma (HSC)

IB-Diploma Passing Year: \_\_\_\_\_ (Passing Year of the Examination)

Name of the Candidate: \_\_\_\_\_

Date of Birth of the candidate: \_\_\_\_\_

Name of the School/College: - \_\_\_\_\_

Sr. No.	Subject	Grade	Percentage Equivalent	Out of Marks
1	ECONOMICS	6	87%	100
2	HISTORY EUROPE	7	96%	100
3	MATHEMATICS	4	69%	100
4	ENGLISH A: LITERATURE	6	84%	100
5	SPANISH AB	6	83%	100
6	PHYSICS	5	75%	100
	Total Marks Obtained		494	600

Aggregate Percentage obtained =  $494 \times 100/600 = 82.33 \%$

Aggregate Percentage Obtained in International Baccalaureate, IB-Diploma(HSC)  
Examination = 82.33%

Signature of Parents

(Name of the Parents)

Signature of the Candidate

( Name of the candidate)