



State CET CELL/LL.B-5 Yrs./First Allocation 2018/ 1946

27th July 2018

CAP Notice No:- 4

Freeze and Float - Logic and Instructions for Confirming the Admissions in the First Round of Allocation: -LL.B.-5 Yrs.

1. Before accepting the seat allotted during CAP Round I & II, Candidate can opt to “Freeze” or “Float” option. The Freeze and Float option will be operational as per the logic given below:

(a) Freeze – i) If the Candidates wants to accept the offered seat in round I and II and if they do not want to participate in any further rounds of seat allocation, such Candidates will be able to freeze the seat from his own log in after verifying the documents from the college/institute to which he has been allocated. Such Candidates will not be considered in subsequent rounds of admission.

ii) Candidates who wish to seek the Freeze Option will report to the college/Institute and verify the documents uploaded matching them with the original documents. If there is no discrepancy college will approve the documents. This will enable the Freeze option in the candidate’s login. The candidate will remit the Seat Processing Fee of Rs. 1,000/- Non Refundable to confirm his Freeze option from his own login. Then the Institute will be able to admit the candidate from College Log in.

iii) The Candidates who have exercised the Freeze Option successfully after following above step a (ii), will report to the college. The college will confirm the admission of the candidate and accept the fees and give the official receipt to the candidate and confirm the status of admission from the Admission Portal.

iv) If there is any valid discrepancy in the Marks, Candidature Type, Category, documents uploaded and Documents presented by the candidate, the college will reject the candidate and will guide him to edit his application as per the schedule (21st August 2018 to 27th August 2018). Such candidates will be considered for Admission in the Third round as per the provisions for Third Round.

(b) Float –

(i) Candidates who want to accept the offered seat in Round I & II and desire to seek admission in the institute of better choice in the next round, can use FLOAT option. Such Candidates will click on the Float Button in their log in after verifying the documents from the college/institute to which he has been allocated and make payment of the Seat Processing Fee of Rs.1,000/- (Non Refundable) On Line.

(ii) The Candidates who wish to seek the Float Option reports to the College and gets his documents verified. On successful verification, if there is no discrepancy, college will approve the documents. This will enable the Float option in the candidate’s login. The candidate will remit the Seat Processing Fee of Rs. 1,000/- Non Refundable to confirm his Float option from his own login.

(iii) If the candidate’s Merit, Candidature Type, Category or any other details like uploading of new Document is required the college rejects the candidate and asks candidate to do the required corrections in his application as per the schedule (21st August 2018 to 27th August 2018). Such candidates will be considered for Admission in the Third round as per the provisions for Third Round.

(iv) The verified and No Default FLOAT candidate is eligible for betterment in the Second round as per his options and merit.

(v) Candidate who has exercised Float option in First and Second Round should remember that Float option will not be available for the seats allotted in Round III.

- (vi) For candidates who choose the Float option, and secure a seat of his choice of higher preference in the second round of allocation, it would automatically result in the forfeiture of the seat accepted by the Candidate in the earlier round.
- (vii) Float options will not be available to a candidate who is offered admission as per first choice.
- (c) The admissions will be finalized at the level of admitting college after verifying the Original documents uploaded in on line application form.
- (d) Candidates reporting to college to complete the admission process after successfully completing the Freeze option process, should carry with them original documents along with two sets of self -attested Xerox copies of the documents which were uploaded by the Candidate while filling in the on line application form and pay the prescribed fees.
- (e) The Candidates who have been allotted the College of their First Choice/Preference in the First/Second Round of Allotment and if the Candidate does not choose /opt Freeze option by clicking on Freeze button in his log in and do not pay seat processing fee of Rs. 1000/- online (Non Refundable) and do not seek admission by paying stipulated fee applicable in the allocated college of their First choice/Preference in the First/Second round, they will be out of the Admission Process till Third round. Their candidature will be considered only in the Third Round as per the Logic and rules of third Round
- (f) The Candidates who is allotted college of Second or Subsequent preference in First Round of Admission and choose or opt Float option by clicking on the Float button by paying non-refundable Seat Processing Fee of Rs.1000/- (One Thousand only) on line as applicable will be considered for betterment in the Second Round. Float option will be provided in Candidate's login after verification of the document by the college/institute. Candidates will have to report to college allotted to him for Floating his/her admission and getting his documents verified. Candidate should keep on his record the payment receipt and Admission Report generated.
- (g) The candidate who has been allotted college of his second or subsequent preference in First Round of Admission and does not Opt for Float option and does not pay non-refundable Seat Processing Fee of Rs.1000/- (One Thousand only) on line, he will not be considered for allocation in the Second Round.
- (h) Before the start of Third Round, the candidates who have not sought admission in the earlier rounds, will be able to edit/update their college Options as per the Time Table available on the web site www.mah-llb5admission.in
- (i) If the Department of Higher and Technical Education allows the candidate will be allowed to Edit his personal information. candidate who have not registered for the first round can be allowed to register and fill the CAP form. Separate Merit list of the candidates who have edited their personal details and newly registered candidates will be displayed in the third round. These candidates will be considered for allocation after the candidates displayed in the Final Merit list.
- (j) Candidate who wants to refuse the seat allocated in the First Round of Allocation will automatically go to the Third round.
- (k) The Principal of the College will be solely responsible for finalization of admission uploading the admission status, recording Freeze/Float status through their log in in the stipulated period as per the schedule. Cancellation of Admission of the candidate, who has Freezed his admission in the First round, on written request of the candidate will be executed by the Principal as per the Schedule when the admission link is open for the First and Second Round. Principal will be entitled to deduct the processing of Rs, 1,000/- pay back the remaining balance of the fees to the candidate cancelling the admission. Principals of the admitting college should note that If any wrong admission, wrong document approval, admission based on incorrect data, violation of Merit is observed in the scrutiny of Admission by Directorate of Higher Education and Admissions Regulating Authority, suitable action will be taken by the Admissions Regulating Authority.

(Dr. Manik V. Gursal) IAS.

Commissioner and Competent Authority

State Common Entrance Test Cell, Mumbai.